



**DISTRICT EDUCATION COUNCIL  
Superintendent's Monitoring Report**

<b>Policy Name</b>	<b>Effective Use of Schools</b>		
<b>Policy Number</b>	<b>ASD-W-EL-6</b>	<b>Number of Reports per year</b>	<b>1</b>
<b>Policy</b>	<p><b>The Superintendent shall not fail to adequately inform the District Education Council of proposed changes to grade level configurations and / or school facilities.</b></p> <p><b>Accordingly, the Superintendent shall not:</b></p> <ol style="list-style-type: none"> <li><b>1. Fail to report annually to the District Education Council on the district's enrolment projections and related functional capacity ratings.</b></li> <li><b>2. Fail to report program changes that may impact the effective use of schools.</b></li> <li><b>3. Fail to outline the steps to be followed per Policy 409 when a school closure is proposed.</b></li> <li><b>4. Fail to provide to the District Education Council a prepared multi-year school infrastructure proposal.</b></li> </ol>		
<b>Date of Report</b>	<b>January 21, 2021</b>		
<b>Date of Previous Report (s) This School Year</b>	<b>N/A</b>		
<b>Date of Future Report (s) This School Year</b>	<b>N/A</b>		
<b>Report Filed by:</b>	<b>David McTimoney, Superintendent</b>		
<b>Report Supported by:</b>	<b>Dianne Kay, Director of Curriculum and Instruction</b> <b>Shawn Tracey, Director of Finance and Administration</b> <b>Jin Hee Jeong, Facilities Manager</b>		

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<p><b><u>Interpretation:</u></b></p> <ul style="list-style-type: none"> <li>• <b>Policy requires the Superintendent to ensure the District Education Council has all relevant information required to make decisions regarding the effective use of schools, including how grades are configured within schools.</b></li> <li>• <b>The Superintendent will ensure that current enrolment, capacity ratings, and any programs that can impact the effective use of the school are reported to the District Education Council.</b></li> <li>• <b>The Superintendent will support the function of the District Education Council in its requirement under the Education Act to prioritize the Capital Improvement list for ASD-W. The list is submitted to the Department of Education and Early Childhood.</b></li> <li>• <b>The Superintendent will support the function of the District Education Council in its requirement for determining where a Sustainability Study and Feasibility Study is to be completed within the ASD-W, if required.</b></li> </ul> <p><b><u>Justification:</u></b></p> <ul style="list-style-type: none"> <li>• <b>The District Education Council has the authority under the Education Act, Sections 2(1-3), 3(1-2) &amp; 3.1, to establish, operate and propose closure of schools in Anglophone West School District.</b></li> <li>• <b>The District Education Council has the responsibility under the Education Act, Section 36.9(5h)(i), to submit a report that identifies priorities respecting capital construction projects within the school district on an annual basis.</b></li> <li>• <b>The District Education Council (DEC) has the responsibility under the Education Act, Section 45(2) to have management, care and control of all school property in the school district for which the DEC is established, until such time as the school property is declared surplus by the DEC.</b></li> <li>• <b>The Superintendent has the responsibility under the Education Act 48(1) to be accountable to the District Education Council concerned for the management of programs and resources for the quality of learning.</b></li> <li>• <b>In the Education Act 11(1), the superintendent concerned shall determine the placement of pupils in classes, grades, programs, services and schools according to the needs of the pupils and the resources of the school district.</b></li> <li>• <b>EECD Policy 409 (3) states that grade reconfiguration refers to the addition or removal of an entire grade level or levels from a school.</b></li> </ul>	

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<ul style="list-style-type: none"> <li>• <b>EECD Policy 409 6.1, 6.2, 6.4, 6.5, 6.6, 6.7 &amp; Appendices A, B, and C of the policy establish criteria for Multi-Year Infrastructure Planning requirements, grade reconfiguration and criteria for looking at school sustainability.</b></li> </ul> <p><b><u>Compliance:</u></b></p> <ul style="list-style-type: none"> <li>• <b>District Facilities staff prepares a Functional Capacity report which is shared with the District Education Council as per planning cycle.</b></li> <li>• <b>The Director of Curriculum prepares Enrollment Projections and Program reports to share with the District Education Council as per planning cycle.</b></li> <li>• <b>The Director of Finance and Administration and Facilities Manager prepare the Multi-Infrastructure Plan for District Education Council review and approval as per planning cycle.</b></li> <li>• <b>The Director of Finance and Administration shall share all information regarding Feasibility Studies with the District Education Council.</b></li> </ul>	
<p><b><u>Evidence:</u></b></p> <ul style="list-style-type: none"> <li>• Education Act: Section 2(1-3): Establishment of Schools <a href="http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf">http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf</a></li> <li>• Education Act: Section 3 (1-2): Operation of Schools <a href="http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf">http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf</a></li> <li>• Education Act: Section 3.1: Closure of Schools <a href="http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf">http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf</a></li> <li>• Education Act: Section 36.9 (5h)(i): Authority and responsibility of the District Education Councils <a href="http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf">http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf</a></li> <li>• Education Act: Section 45 (2): School Property <a href="http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf">http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf</a></li> <li>• Education Act: Section 48 (1): Duties of Superintendent <a href="http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf">http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf</a></li> </ul>	

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<ul style="list-style-type: none"> <li>• Education Act: Section 11 (1): Placement of Pupils <a href="http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf">http://laws.gnb.ca/en/ShowPdf/cs/E-1.12.pdf</a></li> <li>• Policy 409: Multi-Year School Infrastructure Planning <a href="https://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/409A.pdf">https://www2.gnb.ca/content/dam/gnb/Departments/ed/pdf/K12/policies-politiques/e/409A.pdf</a></li> <li>• Official Enrolment by Grade Level and Program (Summary) – Appendix A</li> <li>• Official Enrolment by Grade Level (Summary) – Appendix B</li> <li>• Official Enrolment History – Appendix C</li> <li>• Kindergarten History and Projection – Appendix D</li> <li>• French Programs – Appendix E</li> <li>• Functional Capacity Report – Appendix F</li> <li>• May 7, 2020 DEC Minutes – Appendix G <a href="#">Approved Public Minutes - May 7, 2020</a></li> </ul>	
<p><b>Compliance: I report compliance with this policy.</b></p>	

<b>Superintendent's Signature:</b>	_____
<b>DEC Chair Signature:</b>	_____
<b>Date:</b>	_____